



Date: 22 July 2024

**Business Optimization Training Institute (Pty) Ltd**

97 Greenlands Crescent

Sunningdale

Johannesburg

2192

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E- mail: [Hayley.gillman@boti.co.za](mailto:Hayley.gillman@boti.co.za)

Dear Hayley Gillman

**Services SETA Recommendation No: 12582**

**RE - Accreditation of Provider – Business Optimization Training Institute (Pty) Ltd – 2017/286086/07**

As per the Government Gazette dated **3 June 2024**, **gazette no 50742**, this letter serves to confirm that the Enrolment end date has been Extended to **30 June 2026** in line with the SAQA qualification/s last date of Enrolments end date. Please refer to the table below:

Name of Learning / Skills Programme	NQF Level	Number of Credits	Expiry Date of Qualification	Unit Standards / Qualification aligned to Learning programme		Qualification to which the learning program and unit standards are linked / contextualized
				Qual. ID	Title	
Further Education and Training Certificate: Business Administration Services	04	140	2023-06-30	35928	Further Education and Training Certificate: Business Administration Services	Qualification ID: 61595 LP 35928 Qualification Title: Further Education and Training Certificate: Business Administration Services NQF Level: 4 Credits: 140 <b>Registration start date: 2021-07-01</b> <b>Registration end date: 2023-06-30</b> <b>Last date of enrolment: 2026-06-30</b> <b>Last date of achievement: 2029-06-30</b>
Further Education and Training Certificate: Generic Management	04	150	2023-06-30	74630	Further Education and Training Certificate: Generic Management	Qualification ID: 57712 LP 74630 Qualification Title: Further Education and Training Certificate: Generic Management: NQF Level: 04 Credits: 150



						<b>Registration start date: 2018-07-01</b> <b>Registration end date: 2023-06-30</b> <b>Last date of enrolment: 2026-06-30</b> <b>Last date of achievement: 2029-06-30</b>
Further Education and Training Certificate: New Venture Creation	04	149	2023-06-30	66249	Further Education and Training Certificate: New Venture Creation	Qualification ID: 66249 Qualification Title: Further Education and Training Certificate: New Venture Creation NQF Level: 4 Credits: 149 <b>Registration start date: 2018-07-01</b> <b>Registration end date: 2023-06-30</b> <b>Last date of enrolment: 2026-06-30</b> <b>Last date of achievement: 2029-06-30</b>
National Certificate: New Venture Creation (SMME)	02	138	2023-06-30	49648	National Certificate: New Venture Creation (SMME)	Qualification ID: 49648 Qualification Title: National Certificate: New Venture Creation (SMME) NQF Level: 2 Credits: 138 <b>Registration start date: 2018-07-01</b> <b>Registration end date: 2023-06-30</b> <b>Last date of enrolment: 2026-06-30</b> <b>Last date of achievement: 2029-06-30</b>
Further Education and Training Certificate: Generic Management	05	162	2023-06-30	60269	Further Education and Training Certificate: Generic Management	Qualification ID: 59201 LP 60269 Qualification Title: Further Education and Training Certificate: Generic Management NQF Level: 5 Credits: 162 <b>Registration start date: 2018-07-01</b> <b>Registration end date: 2023-06-30</b> <b>Last date of enrolment: 2026-06-30</b> <b>Last date of achievement: 2029-06-30</b>
National Certificate: Business	03	120	2023-07-30	23655	National Certificate: Business	Qualification ID: 67465 LP 23655 Qualification Title: National Certificate: Business Administration Services



Administration Services					Administration Services	NQF Level: 3 Credits: 120 <b>Registration start date: 2021-07-07</b> <b>Registration end date: 2023-07-30</b> <b>Last date of enrolment: 2026-06-30</b> <b>Last date of achievement: 2029-06-30</b>
National Certificate: Business Administration Services	02	130	2023-06-30	23833	National Certificate: Business Administration Services	Qualification ID: 23833 Qualification Title: National Certificate: Business Administration Services NQF Level: 2 Credits: 130 <b>Registration start date: 2018-07-01</b> <b>Registration end date: 2023-06-30</b> <b>Last date of enrolment: 2026-06-30</b> <b>Last date of achievement: 2029-06-30</b>
National Certificate: Management	03	120	2023-06-30	23654	National Certificate: Management	Qualification ID: 83946 LP 23654 Qualification Title: National Certificate :Management Credits: 120 Level: 03 <b>Registration start date: 2018-07-01</b> <b>Registration end date: 2023-06-30</b> <b>Last date of enrolment: 2026-06-30</b> <b>Last date of achievement: 2029-06-30</b>

Your Recommendation number must be utilised by **Business Optimization Training Institute (Pty) Ltd** only and may not be used by any other Skills Development Provider.

It should be noted that **Business Optimization Training Institute (Pty) Ltd** must ensure that at all times, the requirements for accreditation are adhered to, as a condition for accreditation with Services SETA.

Should you require any further information do not hesitate to contact the Services SETA.

Yours sincerely,

**Lindelani Masithi**  
**Manager: Accreditation and CAM**

**Date: 22 July 2024**